



APPLICATION FOR TOURNAMENT SANCTIONING 2018-2019

Please complete this form and remit to Steve Carrera by 5:00pm, Tuesday August 15, 2018. Submit a separate form for each event you are requesting. The Application Fee is due in full to accompany the application - **(\$1000.00 for a two day event; \$500.00 for a Saturday One Day Event, sanction fee due after Sunday, One-Day events)**. Do not promote your event(s) until you receive an approval from Executive Director. A request is not approved until staff can evaluate your request as well as your previous record of conducting events.

Club Name _____ Club Director Name _____

E-Mail _____ Mobile _____

*I am requesting a sanction for the following date: _____

*Number of Days: _____ 1-Day (Saturday) _____ 1-Day (Sunday) _____ 2-Day

*Tournament Name: _____

*Circle all age divisions you will accept: _____ *Entry Fee for Teams: \$ _____

11U 12U 13U 14U 15U 16U 17U 18U

*Are you requesting to run this tournament with another Club? **No** **Yes** **Whom** _____
One Request form per event, do not send multi-form the same event.

*Tournament Director (see pg 2 for explanation): _____

*Who will be building the Pool Sheets and Schedules? _____

CLUB DIRECTOR NTR TOURNAMENT AGREEMENT

By submitting this Application for Tournament Sanctioning and the appropriate fee, I certify that all information I have provided is truthful and accurate.

I agree that I will abide by the governing documents of North Texas Region of USA Volleyball and their National Governing Body, USA Volleyball. I also agree to meet the requirements set forth in the Sanctioning Requirements and Timeline. I agree to pay any fines caused by a failure to do so. I agree that any fines will be submitted prior to any other event we have applied to conduct, which includes sanction fee's owed over and above initial application fee funds.

I understand that failure to comply with NTR tournament rules and regulations, or any issues brought forward, may result in my disqualification to be sanctioned to run events in the future.

Signature

Date



TOURNAMENT SANCTIONING GUIDELINES

*Application Fee - \$500 for a 1-Day Saturday event and \$1000 for a 2-Day event. Non-Officiated events will follow these per-sanction fee guidelines. Sunday 1-Day events sanction fee are paid post event.

*Only a **Club Director** in good standing and currently having teams participating in NTR, shall be eligible to host sanctioned tournaments. Club Director can designate a **Tournament Director (TD)** – TD is the person who is responsible for adhering to all sanctioning and tournament guidelines. TD is the person who is responsible for meeting all deadlines and who is the primary point-of-contact with NTR Office.

SANCTIONING TIMELINE

- Aug 15 – 5:00p – Form must reach Executive Director by this date/time – one form per tournament.
- You will get one chance prior to NTR posting schedule, to make **minor** adjustments to your requested event(s). (Example – too many events conducted with same age group on a date.) If you choose to cancel your requested date(s) prior to NTR posting, full refund will be given. No Refunds after posting and going “live”.
- Club Director/Tournament Director, is responsible to updating your event in V-Star. Once updated, you must contact the region staff to issue sanction number and make your event live.
- **Head Officials** – Club Director/Tournament Director is urged to make your Head Official selection as soon as possible to prevent conflicts with other scheduled events. (See posted list of recommended Head Officials - <http://ntrvolleyball.net/headlead-referee-list/>)
- **3-Weeks Prior - Fines may apply if any of the following regulations are broken*****
 - Court Count (best estimate on courts being used, locations being used...etc.) Due to NTR Staff
 - Less than 3-weeks prior, courts may increase up to 5% due to overage of entries, if additional officials are available
 - After this date, if courts have to be dropped, must communication with NTR staff and all officials.
- Merging Deadline -One Week Prior – ***Deadline to merge with another tournament must be in writing to NTR with Lead Club named on form.***
- Tuesday the week of the event – Pools Posted
- 3 days Past Event – Results are Posted
- 7 days Past Event – Reconcile actual sanction fees versus Sanction Application Fee and pay difference, if any.

(Keep this page for your records)