

North Texas Region  
USA Volleyball  
1004 N Avenue, Suite 120  
Plano, Texas 75074



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### APPLICATION FOR TOURNAMENT SANCTIONING 2017-2018

Please complete this form and remit to Donise King by 5:00pm, Tuesday August 15, 2017. Submit a separate form for each event you are requesting. The Application Fee is due in full to accompany the application - **(\$1000.00 for a two day event; \$500.00 for a Saturday One Day Event, sanction fee due after Sunday, One-Day events)**. Do not promote your event(s) until you receive an approval from Executive Director. A request is not approved until staff can evaluate your request as well as your previous record of conducting events.

Club Name \_\_\_\_\_ Club Director Name \_\_\_\_\_

E-Mail \_\_\_\_\_ Mobile \_\_\_\_\_

\*I am requesting a sanction for the following date: \_\_\_\_\_

\*Number of Days: \_\_\_\_\_ 1-Day (Saturday) \_\_\_\_\_ 1-Day (Sunday) \_\_\_\_\_ 2-Day

\*Tournament Name: \_\_\_\_\_

\*Circle all age divisions you will accept: \_\_\_\_\_ \*Entry Fee for Teams: \$ \_\_\_\_\_

11U 12U 13U 14U 15U 16U 17U 18U

\*Are you requesting to run this tournament with another Club? **No** **Yes** **Whom** \_\_\_\_\_  
*One Request form per event, do not send multi-form the same event.*

\*Tournament Director (see pg 2 for explanation): \_\_\_\_\_

\*Who will be building the Pool Sheets and Schedules? \_\_\_\_\_

### CLUB DIRECTOR NTR TOURNAMENT AGREEMENT

By submitting this Application for Tournament Sanctioning and the appropriate fee, I certify that all information I have provided is truthful and accurate.

I agree that I will abide by the governing documents of North Texas Region of USA Volleyball and their National Governing Body, USA Volleyball. I also agree to meet the requirements set forth in the Sanctioning Requirements and Timeline. I agree to pay any fines caused by a failure to do so. I agree that any fines will be submitted prior to any other event we have applied to conduct, which includes sanction fee's owed over and above initial application fee funds.

I understand that failure to comply with NTR tournament rules and regulations, or any issues brought forward, may result in my disqualification to be sanctioned to run events in the future.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

(This page submitted for approval)



## TOURNAMENT SANCTIONING GUIDELINES

\*Application Fee - \$500 for a 1-Day Saturday event and \$1000 for a 2-Day event. Non-Officiated events will follow these per-sanction fee guidelines. Sunday 1-Day events sanction fee are paid post event.

\*Only a **Club Director** in good standing and currently having teams participating in NTR, shall be eligible to host sanctioned tournaments. Club Director can designate a **Tournament Director (TD)** – TD is the person who is responsible for adhering to all sanctioning and tournament guidelines. TD is the person who is responsible for meeting all deadlines and who is the primary point-of-contact with NTR Office.

## SANCTIONING TIMELINE

- Aug 15 – 5:00p – Form must reach Executive Director by this date/time – one form per tournament.
- You will get one chance prior to NTR posting schedule, to make **minor** adjustments to your requested event(s). (Example – too many events conducted with same age group on a date.) If you choose to cancel your requested date(s) prior to NTR posting, full refund will be given. No Refunds after posting and going “live”.
- Club Director/Tournament Director, is responsible to updating your event in V-Star. Once updated, you must contact the region staff to issue sanction number and make your event live.
- **Head Officials** – Club Director/Tournament Director is urged to make your Head Official selection as soon as possible to prevent conflicts with other scheduled events. (See posted list of recommended Head Officials - <http://ntrvolleyball.net/headlead-referee-list/>)
  
- **3-Weeks Prior - Fines may apply if any of the following regulations are broken\*\*\***
  - Court Count (best estimate on courts being used, locations being used...etc.) Due to NTR Staff
  - Less than 3-weeks prior, courts may increase up to 5% due to overage of entries, if additional officials are available
  - After this date, if courts have to be dropped, must communication with NTR staff and all officials.
  
- Merging Deadline -One Week Prior – ***Deadline to merge with another tournament must be in writing to NTR with Lead Club named on form.***
- Tuesday the week of the event – Pools Posted
- 3 days Past Event – Results are Posted
- 7 days Past Event – Reconcile actual sanction fees versus Sanction Application Fee and pay difference, if any.

(Keep this page for your records)