

SANCTIONING TIMELINE

- (3rd Tuesday of Aug – 5:00pm) – Form must reach Executive Director by this date/time – one form per tournament.
- Tournament information will be entered in V-Star and distributed to Club Directors at Annual Meeting on August 23. You will get one chance prior to NTR posting schedule, to make **minor** adjustments to your requested event(s). (Example – too many events conducted with same age group on a date.) If you choose to cancel your requested date(s) prior to NTR posting, full refund will be given. No Refunds after posting and going “live”.
- **Head Officials** – Club Director/Tournament Director is urged to make your Head Official selection as soon as possible to prevent conflicts with other scheduled events. (See posted list of recommended Head Officials - <http://ntrvolleyball.net/headlead-referee-list/>)
- **3-Weeks Prior - Fines may apply if any of the following regulations are broken*****
 - Court Count (best estimate on courts being used, locations being used...etc.) Due to NTR Staff
 - Less than 3-weeks prior, courts may increase up to 5% due to overage of entries, if additional officials are available
 - After this date, if courts have to be dropped, must communicate with NTR staff and all officials.
- Merging Deadline -One Week Prior – ***Deadline to merge with another tournament must be in writing to NTR with Lead Club named on form.***
- Tuesday the week of the event – Pools Posted
- 3 days Past Event – Results are Posted
- 7 days Past Event – Reconcile actual sanction fees versus Sanction Application Fee and pay difference, if any.

*****PENALTY GUIDELINE FOR FAILURE TO COMPLY and/or PERFORM**

- First Offense - \$100
- Second Offense - \$250
- Third Offense - \$500 and Disqualification for Future Tournament Sanctioning for at least the following season.