

**NORTH TEXAS REGION OFFICIALS DIVISION VOLLEYBALL
OPERATING CODE**

Adopted: July 26, 2009

Amended: September 5, 2013

Article I. Name

The name of the Division shall be the North Texas Region—Officials Division.

Article II. Offices

The Division may have such offices, within the State of Texas, as the North Texas Region Board of Directors may designate.

Article III. Purpose

The Officials Division is organized to ensure that North Texas Region Officials have a point of reference that defines and illustrates clear understanding of all expectations with regards to:

- being an official within the North Texas Region;
- the requirements for each level of Officiating (In-Process, Provisional, Regional, Junior National, National and International);
- the requirements on advancement to the next level of officiating and available training, providing timely feedback to those officials who have an expressed interest in advancement;
- the ethical standards expected of each referee in the region;
- acting as the official representative to USA Volleyball as the Officials Division of the North Texas Region;
- officiating amateur volleyball programs in the United States and foreign nations for the exchange and training of suitable candidates and the techniques and practices of volleyball in countries other than their own;
- provide input and feedback to the Region's Officials Coordinator for the North Texas Region Board Meetings;
- select and train suitable candidates for advancement to the Junior National and National level of USA Volleyball.

Article IV. Members

All members of the North Texas Region who are registered, background-screened and cleared and have gone through official's training and who are in good standing with the NTR will be members.

Article V. Members of the Officials Board

Section 1.

The Officials board will consist of the following members:

- **Officials Coordinator**: This position is appointed by the North Texas Regional Commissioner. The position will be a non-voting member of the NTR Board of Directors. The Officials Coordinator shall be President of the Division.
- **Appointed Positions**: There are four (4) Vice Presidents that are appointed by the Officials Coordinator. These positions are VP of Advancement, VP of Education and Training (new officials), VP of Junior Training (this position will serve as the Scorekeeping Chair to USA Volleyball) and VP of Special Interests (Head/Lead Referee training, standards, etc.).
- **At-Large Positions**: There are four (4) at-large positions. These are elected by the officials of the NTR. Two (2) positions will be elected at the June 2009 meeting for a two (2) year term.
- **Secretary**: This position will be elected from the members of the Officials Board at the annual meeting and will provide minutes of all Officials Division meetings.

Section 2. Any Board Member either elected or appointed may be removed by a two-thirds (2/3) vote of the Officials Division Board whenever in its judgment the best interests of the Division would be served thereby. Attendance at meetings is mandatory; missing two (2) meetings in a row without the approval of the Officials Coordinator will result in removal from the Officials Board.

Section 3. A vacancy in any office or position on the Board because of death, resignation, removal, disqualification or otherwise, will be filled in the same manner in which it was originally selected/elected.

Section 4. Non-Voting Members of the Officials Board of Directors include the following positions: Commissioner, Junior Coordinator, Executive Director and Officials Representative to the North Texas Region Board of Directors.

Article VI. Elections and Terms

Elections are to be held for the at-large positions. A majority of votes of those officials attending the Officials Board meeting will be considered valid for each election. Elections will take place at the Officials Board Meeting which will be at least 2 weeks prior to the NTR Board meeting which is scheduled for the second Monday in July. Applicants must submit a resume (self-nomination permitted) at least one (1) week prior to all elections, as well as speak at the Officials Division general membership meeting.

Terms: All appointed positions will be selected by the Officials Coordinator and approved by a majority of the Officials Board of Directors at the annual meeting and will have a term of 1 year. . The term of office for at-large members shall be a two (2) year term. .Starting in 2009, At-Large position One (#1) and Two (#2) will vacate in even years and At-large position Three (#3) and Four (#4) will vacate in odd years.

Article VII. Meetings

Section 1. Annual Meeting

The Annual meeting of this Division shall be held each year during the month of June, commencing with the year 2009 and will include Election of Board Members and Election of the Officials Division Representative to the NTR Board, and the presentation of the Annual Budget for the next fiscal year as part of its agenda.

Section 2. Regular Meetings

A general membership meeting shall be called prior to the end of the calendar year. This meeting shall include the following agenda items: Membership, Evaluation of candidates for advancement, and General Information for the season. The date and time for the general membership meeting shall be determined at the discretion of the Board with at least two week notice provided to the membership. Additional meetings may be called as determined by the Board with at least two week notice provided to the membership.

Article VIII. Committees

The Officials Coordinator will appoint Committee Chairs and be an ad hoc member to the following committees unless otherwise stated by these Operating Codes. All committees must have at least fifty percent (50%) of the members as members of the Officials Board of Directors. Each Committee Chair will appoint members to their

respective committee with approval by the Officials Coordinator:

Section 1:

- **Advancement:** Responsible for evaluating referees who wish to advance to the next level of officiating. Once these officials are identified, they will be assigned to the Education and Training Committee to complete their training as candidates for the USAV evaluation process. The Chair of this committee will be the VP of Advancement.
- **Budget and Finance:** Responsible for all issues involving funding and budget for the Officials Division.
- **Education and Training:** Responsible for developing the training procedures and processes for new and experienced referees and for the advancement of officials. The Chair of this committee will be the VP of Education and Training, as well as recruit new officials.
- **Ethics and Standards:** Responsible for handling any issues involving officials' misconduct. Will review all evidence and report findings to the Officials Coordinator.
- **Special Interests:** Responsible for any special action deemed necessary by the Officials Coordinator. This committee will be chaired by the VP of Special Interests.
- **Junior Training:** Responsible for handling any issue involving scorekeeping and/or Junior R2 clinics. The Chair of this committee will be the VP of Junior Training.

Section 2: The Officials Coordinator shall have the authority to appoint other such committees as deemed appropriate.

Article IX. Waiver of Notice

Whenever any notice is required to be given to any member of the Board of Directors of this Division under the provisions of these OPERATING CODES or under the North Texas Articles of Incorporation, a waiver thereof in writing, signed by the person or persons entitled to such notice, or by telegram sent by them, whether before or after the holding of the meeting, shall be deemed equivalent to the giving of such notice.

Article X. Quorum

A quorum for the Officials Division Board of Directors is defined as a majority of the

Directors and no director may vote by proxy.

Article XI. Amendments

These operating codes may be amended, altered or repealed and new operating codes may be adopted by a fifty percent (50%) vote of the Officials Board at any regular or special meeting of the Officials Board provided proper notice was given of the meeting.

Article XII. Rules and Procedures

In all cases not otherwise provided for by these operating codes, the bylaws of NTRVA, the Athletes' code of conduct or the NTR Handbook, the Roberts Rules of Order shall govern this division.