

**NORTH TEXAS REGION JUNIOR DIVISION VOLLEYBALL
OPERATING CODE**

Adopted: 2003

Amended: February 28, 2013

ARTICLE I. Name.

The name of the Division shall be the North Texas Region - Junior Division.

ARTICLE II. Offices.

The Division may have such offices, within the State of Texas, as the North Texas Region Board of Directors may designate.

ARTICLE III. Purpose.

The purpose for which this division is organized is to foster amateur volleyball competition for Youth and Juniors in the North Texas Region. In furtherance of this main purpose, the following sub-purposes are set forth:

- (a) To teach the sport of volleyball to youth and adults by holding clinics conducted by qualified instructors in Club organizations, schools, playgrounds and parks;
- (b) To provide practice volleyball sessions, classroom lectures, seminars and panel discussions through which selected trainees may be schooled in competitive coaching, playing, officiating and scouting techniques;
- (c) To foster and conduct regional and area amateur Junior volleyball competitions;
- (d) To act as the official representative to USA Volleyball as the Junior Division of the North Texas Region;
- (e) To select and train suitable candidates in the techniques of volleyball in national and international competition and,
- (f) To foster and conduct amateur volleyball programs in the United States and foreign nations for the exchange and training of suitable candidates and the techniques and practices of volleyball in countries other than their own.

ARTICLE IV. Membership of the Junior Board of Directors.

Membership on the Junior Board of Directors shall be open to all persons who are registered members of the North Texas Region – USA Volleyball as a club director, coach or player eighteen (18) yrs old or older, have cleared the background screen procedure and who are interested in furthering the purposes of this division as expressed in Article III of this OPERATING CODE. Members of the Junior Board of Directors shall be elected by a majority vote of the general membership in attendance at the September meeting of the division or any special meeting called for the purpose of electing members to the Junior Board of Directors, or appointed by the Junior Coordinator in accordance with this Operating Code. Applicants must submit a resume (self-nomination permitted) at least 1 week prior to all elections, as well as speak at the September general membership meeting. -Prior to the election, a written list must be provided to the entire voting body detailing the nominees and the current board members including their club affiliation and name (i.e. handouts, written display, etc.) In all general Membership voting procedures, 1) each club with 7-49 registered junior players shall have one (1) vote, 2) each club with 50-99 registered junior players shall have two (2) votes, and 3) each club with 100 plus registered Junior players shall have the maximum votes allowed of three (3) votes. No more than three (3) votes will be allowed per club. Each club must have a voting member present, voting by proxy in the general membership election is allowed; provided the club provides documentation to the Region Office or at the meeting for the representative to attend in their stay. Voting membership will be determined by previous year's registration numbers as confirmed by the Executive Director for the September meeting. Any director may be removed from the Board by a two-thirds (2/3) vote of the Junior Board of Directors. The Junior Division shall not have any voting members other than those persons duly elected or serving on the Junior Board of Directors. All members duly elected or serving on the Junior Board of Directors shall have one vote per member to vote on all matters submitted to the Junior Board. All Junior Representatives to the North Texas Region Board of Directors who are not members of the Junior Board are ad hoc members to the Junior Board of Directors. A quorum of the Junior Board is defined as a majority of the members present at the meeting, voting by proxy is not allowed.

ARTICLE V. Junior Board of Directors.

General Statement. The Junior Board of Directors, in furtherance of the specific and primary purpose of this nonprofit division as expressed in its North Texas Region Bylaws, may perform such acts as are necessary to exercise the powers of this nonprofit division stated in its North Texas Region Bylaws, and generally may do or perform, or cause to be done or performed, any act which the division lawfully may do or perform in the furtherance of its purposes stated in its North Texas Region Bylaws.

Exercise of Powers. It shall be the policy of this division to have the right to monitor the annual budget of the North Texas Region. It also shall be the policy of the Junior Board of the junior division not to engage in any business transactions on behalf of the North Texas Region. Members of the Junior Board will serve without compensation for their services on the board.

Section 1. The affairs of this division shall be managed by a Junior Board of Directors composed of not less than seven (7) or more than twenty-one (21) members.

Section 2. The officers of the Junior Division shall be appointed by the Junior Coordinator and approved by the Junior Board of Directors by a majority vote. There shall not be more than one (1) director from the same club appointed to an officer's position. The officers shall be: Vice President (Budget and Finance), Vice President (Competition Committee), Vice President (Coaching Committee), and Secretary.

The Junior Coordinator is appointed by the Regional Commissioner with the approval of the North Texas Region Board of Directors.

Section 3. The Junior Coordinator shall be the president of the division. He/she shall be the principal executive officer of the division; and, subject to the control of the Junior Board of Directors, shall in general supervise and control all the business and affairs of the division. He/she shall, when present, preside at all meetings of the Junior Board of Directors. He/she may sign, with the Secretary or any other vice president of the Junior Board thereunto authorized by the Junior Board of Directors, any contracts or any other instruments which the Junior Board of Directors has been authorized to be executed, except in cases where the

signing and execution thereof shall be expressly delegated by the North Texas Region Board of Directors.

Section 4. The Vice-President of Budget and Finance shall in the absence of the President preside over the division for a called meeting. In the event of the President's death or permanent disability, the Vice-President of Budget and Finance shall reside with the duties of the office until the Region Commissioner appoints as new Junior Coordinator with the approval of the North Texas Region Board of Directors.

The Vice-President of Budget and Finance shall:

- (a) Have charge of monitoring the North Texas Region budget and expenses and be responsible for reporting back to the Junior Board of Directors.
- (b) Be responsible for record keeping and filing a financial report of all funds of any additional programs of the junior division and reporting them to the Region Board of Directors.
- (c) In general, perform all the duties incident to the office of Vice-President of Budget and Finances and such other duties as from time to time may be assigned to him by the President of the Junior Board of Directors.

Section 5. The Secretary shall:

- (a) Keep the minutes of the Directors' meetings in one or more books provided for that purpose;
- (b) See that all notices are given as provided for in this Operating Code; and,
- (c) In general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the President or the Junior Board of Directors.

Section 6. The Vice-President of Competition Committee shall:

- (a) Chair Competition Committee to review and offer input of all established standards for tournaments.
- (b) Oversee the rankings for regional tournaments.

Section 7. The Vice President of Coaches Committee shall:

- (a) Set and review regional standards for coach's education.
- (b) Give feedback on what regional coaches need to the Coaches Committee.

Section 8. Officers shall be appointed for a one (1) year term or until such time as their successors are duly elected and qualified.

Section 9. Any vacancy occurring for an officer of the Junior Board of Directors resulting from death, resignation, retirement, disqualification or removal from office shall be filled in the same manner in which such officer was appointed. Any officer appointed to fill a vacancy shall hold office for the remainder of the vacated term and until such officer's successor is chosen and qualified.

Section 10. Regular or special meetings of the Junior Board of Directors may be held upon giving at least five (5) days written or EMAIL notice at such times and at such places as shall from time to time be determined by the Junior Board or the Junior Coordinator.

Section 11. No changes to this Operating Code shall have the effect of shortening the term of any incumbent director.

Section 12. Non-Voting Members of the Junior Board of Directors include the following positions: Commissioner, Officials Coordinator, Executive Director, and Junior Representatives of the North Texas Region Board of Directors.

Section 13. The USA Volleyball Operating Code for Regional Operations Division shall be basis of this Operating Code.

ARTICLE VI. At Large Members of the Junior Board of Directors.

Section 1. This Division shall have eight (8) at-large elected members voted on by the general membership following the voting procedures outlined in Article 4, of this Operating Code. The term of office for at large members of the Junior Board of Directors shall be a two (2) year term beginning in September 2003. These positions will be labeled as Seat 1, Seat 2, ... Seat 8. These positions vacate as follows: Seat 1-4, odd years and Seat 5-8 even years.

At Large positions are limited to one (1) representative per club. In addition, the Division may have such other officers as are appointed by the Junior Coordinator and approved by the Junior Board of Directors.

Section 2. Any officer, director or agent elected or appointed may be removed by a two-thirds (2/3) vote of the Junior Board of Directors whenever in its judgment the best interests of the division would be served thereby. Attendance at meetings is mandatory, missing two (2) meetings in a row without prior approval of the Junior Coordinator will result in removal from the Junior Board of Directors.

Section 3. Any vacancy occurring for an at-large member of the Junior Board of Directors resulting from death, resignation, retirement, disqualification or removal from office shall be filled in the same manner in which such director was elected . Any at-large member elected to fill a vacancy shall hold office for the remainder of the vacated term and until such officer's successor is chosen and qualified.

Section 4. No changes to this Operating Code shall have the effect of shortening the term of any incumbent director.

ARTICLE VII. Fiscal Year.

The fiscal year of this Division shall begin on September 1, and shall end on August 31.

ARTICLE VIII. Meetings.

Annual meetings of this division shall be held each year during the months of September and February, commencing with the year 2003. The September meeting (3rd Sunday) will include a general membership meeting prior to the junior season. The September meeting shall have as its agenda: Membership, Tournament Schedules, Election of Board Members, New Club Directors Orientation and general information for the season. The February meeting shall have as its agenda: Regional Championships, Structure Issues and Presentation of the Annual Budget for the next year. The agenda and all associated material will be published on the region website one week before the

meeting. Clubs failing to provide representation at the September general membership meeting will be fined \$250.00.

ARTICLE IX. Waiver of Notice.

Whenever any notice is required to be given to any member of Junior Board of Director of this division under the provisions of this OPERATING CODE or under the North Texas Articles of Incorporation, a waiver thereof in writing, signed by the person or persons entitled to such notice, or by telegram sent by them, whether before or after the holding of the meeting, shall be deemed equivalent to the giving of such notice.

ARTICLE X. Quorum.

A quorum for the Junior Board of Directors is defined as a majority of the Junior Board of Directors, no director may vote by proxy.

ARTICLE XI. Committees.

Section 1. There shall be three standing committees of this division as follows: Budget and Finance Committee, Competition Committee and Coaches Committee. Committees will be selected by the committee chair and approved by the Jr. Coordinator and must have at least fifty percent (50%) of the members as elected members of the Junior Board of Directors.

Section 2. The Junior Coordinator, with the approval of the North Texas Board of Directors, shall have the authority to appoint such other committees as deemed appropriate.

ARTICLE XII. Amendments.

This OPERATING CODE may be amended, altered, or repealed and a new OPERATING CODE may be adopted by a fifty percent (50%) vote of the Junior Board of Directors. Directors having a quorum present at any regular or special meeting; provided however, proper notice was given of the meeting.

ARTICLE XIV. Rules and Procedures.

In all cases not otherwise provided for by this OPERATING CODE, the Bylaws of NTR, the Athletes Code of Conduct, the North Texas Region Operating Code or the NTR Handbook, Roberts Rules of Procedure shall govern this division.

ARTICLE XV. Discrimination Prohibited.

The Junior Division of the North Texas Region of USA Volleyball shall not, nor shall anyone acting on behalf of the Association, discriminate against any person or group of persons on the basis of age, race, creed or nationality.